Note: All of these commands can be done on the board with a finger tap, or on the computer with a mouse click.

1. **DRAGGING:** To move objects from one place to another on the screen:
2. Press and hold your fingertip on the object.
3. Drag the object to the desired location, and release.
4. **DUAL PAGE DISPLAY:** This will allow you to view two strip bays at one time. Strips can then be dragged from one bay to the other.
5. Tap ***VIEW SCREENS*** on the toolbar.
6. Select ***DUAL PAGE DISPLAY***  from the dropdown menu.
7. To return to single page select ***SINGLE PAGE DISPLAY*** from the menu. You can also select ***FULL SCREEN*** from this menu.
8. **GROUPING:** This will allow you to move a strip and any writing on it to another location on the board. (Including another page if displayed)
9. Press and hold your fingertip on an area close to any corner of the strip.***Note:*** Your fingertip cannot be on the strip itself. If necessary move one of the strips to allow some space between them.
10. Drag from corner to opposite corner of the strip and release. This will highlight the strip, and any writing on it.
11. Tap the dropdown menu on the upper right corner of the strip and select ***GROUPING.***
12. From the ***GROUPING*** menu select ***GROUP.***
13. The strip can now be now be moved anywhere on the board (including another page if displayed) and any writing will go with it.